AGENDA ITEM
CA14

Travel Approval Form

Department: JP1

Event Name: Baylor Criminal Trial Workshop

Location: Waco, TX

Event Dates: 8/3/2025 - 8/5/2025

Purpose:

- ☐ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

2-10-25

Name of Attendees:

Ronald McBroom

Required Documents Checklist:

✶✶ Same-Day Travel - Commissioners Court Approval is not required ✶✶

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: Ronald L. McBroom

Approved in CC on 9/11/2023

Unsupported Image Type

Remit to:

Texas Justice Court Training Center
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

Ronald R. McBroom (X000214)
226 Featherston St
Cleburne, TX 76033

Transaction Basket: 9069
Date: 08/Oct/2024 7:19AM

Baylor Criminal Trial Workshop

Location: Hilton Waco
Dates: 2025-08-03 - 2025-08-05

Conference Registrations

Cancellation Request Deadline: Jul/20/2025 12:00 AM

Conference Registration $ 75.00

Subtotal: $ 75.00
Total: $ 75.00

Lodging Fee (Quantity: 1)

Lodging Fee $ 120.00

Subtotal: $ 120.00
Total: $ 120.00

Grand Total: $ 195.00

RONALD R. MCBROOM
226 FEATHERSTON ST
CLEBURNE TX 76033

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226 Featherston St
Cleburne, TX 76033

Transaction Basket: 9069
Date: 08/Oct/2024 7:19AM

ACCOUNT ACTIVITY:

On Account

Invoice 9069-1 (Due Date: Jul/18/2025)	$ 195.00
Total On Account:	$ 195.00
Total Amount Due:	**$ 195.00**

RONALD R. MCBROOM
226 FEATHERSTON ST
CLEBURNE TX 76033

August 3 - 5, 2025 at the Baylor College of Law.

Agenda

The 10-Hour interactive workshop at the Baylor University Law Department will include simulation, discussion, and lecture regarding civil trial procedures. Judges will attend courses about judicial demeanor, jury selection, examination of witnesses, issues in jury deliberations, and various judgments.

Cost

Registration cost: $75. This cost includes a $30 registration fee and a $45 overhead assessment.

Hotel cost: $120 ($60 per night for 2 nights) at the Hilton Waco

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Registration

Click on this link to register: https://enroll.tjctc.org/portal/events/reg/participantTypeSelection.do?method=load&entityId=1897756